

Clearspring Middle *School*

Blazing Trails in Education



student handbook

2026-2027

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Website: www.cms.hsd.ca
Instagram: clearspringhsd

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Welcome to Clearspring Middle School

Welcome to Clearspring Middle School! We are excited that you are here!

To our Grade 5 students and all of our new students, a special welcome. Just like you, I'm new too! We are going to do lots of learning and figuring things out together as we begin this new school year.

At CMS, you will have opportunities to get involved in many different areas—academics, sports, music, clubs, drama, and more. There is a lot going on, and I encourage you to get involved. Try something new. Join a team. Take part in a club. Find something you enjoy and give it a try.

We believe in everyone's ability to do their best and continue growing as a learner and as a person. Sometimes your teachers will ask you to do something new that might be difficult.

Good!

Those are the opportunities that help us grow.

Try your best. Ask questions. Approach something new with confidence. If you can't do it at first, that's okay. Try again. We don't learn and grow when everything is easy. So, when a teacher challenges you to do something hard, remember that you have been given a great opportunity to learn and grow.

A Trailblazer leads the way for others to follow. As you move through Middle School and prepare for High School, you will have many opportunities to lead. We are excited to help you develop as leaders, and we look forward to watching you grow.

Once again, welcome to CMS! I am excited about the growth we are going to experience together this year, and I am excited to get to know each of you.

I'm glad you're here.

Mr. Bergen

Hanover School Division Treaty Acknowledgement

We acknowledge the traditional territory upon which the schools of Hanover School Division reside as the lands of Treaty 1 territory and the homeland of the Metis people. Hanover School Division operates on the traditional lands of the Anishinaabe. In the spirit of truth, reconciliation, and collaboration, we honour our relationship with Indigenous People and respect the contributions of history, culture, and language of Canada's original peoples.

Blazing Trails in Education!

Clearspring Staff

Principal

Joel Bergen

Vice - Principal

Candace Campbell

Administrative Staff

Heavenly Bowen

Shawna Kroeker

Library Support Specialist

Arlene Baldwin

Faculty

Sara Heese

Grade 5

Tracey Sawatzky

Grade 5

Mabel Dzigbordzi

Grade 5

Susan Tilling

Grade 5

Rafael Guenter

Grade 5

Karla Lysak

Learning Support 5/6

Melissa Hiebert

Learning Support 5/6

Sherri Trinh

Learning Support 5/6

Douglas Mack

Learning Support 7/8

Scott Johnson

Learning Support 7/8

Lynn Albig

School Counsellor

Dawn Gautron

Grade 6

Burke Heide

Grade 6

Caleb Reimer

Grade 6

Daphne Lee

Grade 6

Natasha Janz

Grade 6

Arlene Tkachuk

Grade 6

Meredith Hutchinson

Gr 5/6 Music

Toban Janzen

Gr 7/8 Band

Neil Downie

Industrial Arts

Krystyna Luczak

Human Ecology

Trevor Paton

Physical Education

Paul Reimer

Physical Education

Scott Johnson

Gr 7 Flex Ed

Alexandra Nikkel

Grade 7

Meyson Martens

Grade 7

Emily Smith

Grade 7

Bianca Pueblo

Grade 7

Rachel UnRuh

Grade 7

Colton Martens

Grade 7

Jennifer Rogalsky

Grade 8

Peiki Loay

Grade 8

Loretta Friesen

Grade 8

Amanda Manchulenko

Grade 8

Andrea Funk

Grade 8

Adam Buhler

Grade 8

Clearspring Staff

Custodial Staff:

Pet Ballares
Jackie Turner

Head Custodian
Assistant Head Custodian

Support Staff:

Jocelyn Reitmeier
Elizabeth Ajayi
Brad Klassen
Julie Herrington Jules

Youth Support Worker
Youth Support Worker
Youth Support Worker
Health Care Aide

Educational Assistants:

Sharon Froese
Janell Fast
Krima Pandya
Michael Wiebe
Lee Delyea
Audrey Ferrand
Katheryn Giesbrecht
Liudmyla Losiak
Sherry Beckman
Nicole Kipe
Stacie Lindsay
Tiffany Plett
Claudette Van Berkel

Superintendent of HSD:	Joe Thiessen
Assistant Superintendent of HSD:	Marlin Adrian
Assistant Superintendent of HSD:	Leanne Peters

Trustees:

Brad Unger Ron Falk Danielle Funk Lynn Barkman

Pioneers
Adventurers
Difference Makers
Leaders

Daily Routine

Grade 5 & 6 Day Schedule

8:43	Two minute warning bell	12:01-12:31	Lunch
8:45-8:50	Homeroom or Religious Exercises (if chosen)	12:31-1:01	Lunch Recess (Outside)
8:50-8:52	Opening Exercises	1:01-1:34	Period 6
8:52-9:04	Homeroom Reading Period	1:34-2:07	Period 7
9:04-9:37	Period 1	2:07-2:19	Gr 5 & 6 Outdoor Recess
9:37-10:10	Period 2	2:19-2:52	Period 8
10:10-10:22	Gr 5 & 6 Outdoor Recess	2:52-3:25	Period 9
10:22-10:55	Period 3	3:25-3:30	Homeroom
10:55-11:28	Period 4	3:29—3:45	Dismissal (staggered)
11:28-12:01	Period 5		

Grade 7 & 8 Day Schedule

8:43	Two minute warning bell	11:49-12:19	Recess (Outside)
8:45-8:50	Homeroom or Religious Exercises (if chosen)	12:19-12:49	Lunch
8:50-8:52	Opening Exercises	12:49-1:22	Period 6
8:52-9:25	Period 1	1:22-1:55	Period 7
9:235-9:58	Period 2	1:55-2:07	Gr 7 & 8 Outdoor Recess
9:58-10:10	Gr 7 & 8 Outdoor Recess	2:07-2:19	Reading Period
10:10-10:43	Period 3	2:19-2:52	Period 8
10:43-11:16	Period 4	2:52-3:25	Period 9
11:16-11:49	Period 5	3:25— 3:30	Homeroom
		3:29-3:45	Dismissal (staggered)

Arrival and Pick Up

Arrival Time:

- Students arriving by walking, biking or parent drop off should not arrive before 8:30 a.m. to avoid traffic jams with bus drop offs. The school doors will be open at 8:25 a.m..

Dismissal Time:

- Students who are walking, biking or getting picked up will be dismissed at 3:30. Parents are asked to NOT arrive before 3:30 due to traffic congestion.
- Bus students will leave according to their assigned bus schedule.

Parents/Visitors Entering the Schools

Parents and visitors are required to enter through the front doors and check in at the main office.

Bikes / Scooters / etc

Students are welcome to bike, scooter, skate, etc. to school. Bikes and electric scooters are to be stored in the outdoor bike racks with appropriate locking mechanisms. Smaller/collapsible equipment can be stored in lockers.

PLEASE NOTE!

If a student is picked up by someone other than their parent/guardian a note from the parent/guardian is required.

Communication

@clearspringhsd

We believe that communication between parents and school/teachers is one of the most important aspects of creating a learning environment that is essential for students.

Keep up with what is happening in our school!

- Daily announcements
- School website (www.cms.hsd.ca)
- Parent Portal
- School/Teacher emails
- Instagram (clearspringhsd)
- Monthly newsletter
- Agenda notes
- Notes in backpacks

Attendance:

Please call us or mark in Parent Portal to let us know if your child is not coming to school that day due to illness, appointments and other reasons.

If they will be gone for an extended time, such as a family holiday, we ask that you inform the school and their teacher(s) ahead of time.

Office hours: 8:00 a.m.- 4:30 p.m.

Lines of Communication:

If you have a concern with an issue in a particular classroom, please phone, write a note or send an email to the respective teacher. Often this will help sort things out. If a teacher has a concern, they will do the same.

Regardless of the level on the following outline, the communication process remains the same:

- A. Start at the source.
- B. Clarify your concern.
- C. Discuss the concern with the other person.
- D. Resolve the concern (review after a set period of time).
- E. If the concern cannot be resolved, consult the next level.
- F. If necessary, a mediator can be arranged.

Regardless of the concern, remember the best overall interest of the child is our primary focus. Parents and school staff members may disagree about what is the best way to resolve an issue. Please remember that the school staff has a responsibility to look after the best interests of all children. The needs of the many may be different than the needs of a particular child. The most important consideration is to help parents and the school staff work together in the best interests of students.

Level 1
Student
Level 2
Parents/ Teachers
Level 3
School Based Administration
Level 4
Divisional Senior Administration
Level 5
Trustee(s)
Level 6
Provincial Government

Safety

Fire Drills and Storm Drills

A total of ten fire drills and two storm drills will be practiced each school year to familiarize students with evacuation procedures.

Emergency Shelter

If necessary, the students will be escorted to St. Paul's Lutheran Church (465 Henry St, Steinbach) OR Woodlawn School (411 Henry St, Steinbach).

Emergency Lockdown Procedures

Clearspring Middle School has an emergency lockdown procedure in place. This procedure is practiced as a drill. This plan is in place for situations when it is unsafe due to dangerous intruders or dangerous situations in the community. The main purpose of the procedure is for students and staff to be aware of how they can be safe in such an event.

Medication

Hanover School Division has established medically approved guidelines for the administration of medication in schools that ensure the safety of students. Before any medication is given out by the school, there is a form that needs to be completed by parents.

Any prescription medication that students are taking during the school day must be stored in our designated area.



School Closure Policy (due to weather)

In the case of school closure and/or cancellation of bus service throughout Hanover School Division, announcements will be made between 6:30am and 8:00am on radio stations **AM 1250, FM 96.7** and **CJOB 680**. Information is also posted on www.hsd.ca, and our own website www.cms.hsd.ca. You will also receive an electronic phone message and email.

Contacting Your Child During the School Day

If students have an urgent reason to contact their parents, they may do so with teacher permission. There is a student phone located in the office. We urge parents to leave messages with the office if they need to contact their child.

In order to limit interruption of classes, messages to students will be given to them at breaks, lunch or after school. We will generally not call students out of class for a phone call unless it is an emergency.

We ask that, whenever possible, parents communicate after school arrangements with their children in the morning to minimize disruption to learning.

In the Event of a School-Wide Emergency

Communication to Parents.

HSD has the ability through our divisional call system to send an automated message to all parents/guardians through email and phone. For this reason, it is very important that the school has an accurate email address and phone number on file to reach you.

Do not go to the school to pick up your child, unless requested to do so.

Although your natural instincts in an emergency may be to attend the school, please understand that doing so could impede emergency response services. Going to the school may interfere with emergency crews and school personnel's efforts to deal with the emergency. Extra vehicles and people at the site make the task more difficult.

Be sure to access official and reliable sources of information.

- Visit www.HSD.ca for update notifications
- Follow our official X account @HanoverSD
- Call the HSD Administration Office at 204-326-6471
- Tune-in to local radio stations

Be aware of standard emergency procedures in place for schools:

- visit <https://hsd.ca> to learn more about emergency procedures such as Hold and Secure, Lockdown, Evacuation, and Sheltering in Place.

[Information from HSD on Emergency Preparedness](#)

Calendar Highlights 2026-2027

September 9	Meet the Teacher 4:30-6:00
September 10	First Day of Classes
September 14	First Note Night for band students
TBD	PAC AGM 6:30pm
September 18	Terry Fox Run
September 21	HSD PD Day
September 23	Milk Run
September 25	Strong Connections
September 28	Strong Connections
September 30	National Truth and Reconciliation Day(No School)
October 1	Picture Day
October 7	HSD Cross Country (Abes Hill) pm
October 12	Thanksgiving
October 14	HSD Cross Country (AD Penner)
October 16	Eastman Choral Workshop
October 24	MTS PD day (No School)

For ongoing updates for events, please visit our website at www.cms.hsd.ca

November 4	Parent Teacher Interviews
November 10	Remembrance Day Assembly
November 11	Remembrance Day
November 27	Term 1 Report Cards

December 2	Band Concert
December 9	Grade 5 Christmas Concert
December 18	Last Day of Classes
December 21- January 1	Christmas Break (No School)

January 4	First Day of Classes
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February 5	PD Day (No School)
February 15	Louis Riel Day (No School)
February 26	HTA PD Day (No School)

March 12	Admin Day (No School)
March 19	Report Cards (Term 2)
March 24	Portfolio Evening
March 26	Last Day of Classes
March 29-April 2	Spring Break (No School)

April 5	First Day of Classes
April 16	PD Day (No School)
April 21 & 22	Grade 6 Musical
May 19	Gr 5 Information Evening 7:00p.m.
May 24	Victoria Day (No School)
May 25	1200 m run Gr 7 & 8 4:30 pm
May 25	CMSTrack
May 26	CMSTrack

June 1	Gr 7 Divisional Track Meet
June 2	Concert Finale
June 3	Gr 8 Divisional Track Meet
June 8	Rain Date Gr 7 Track Meet
June 10	Rain Date Gr 7 Track Meet
June 11	PAC BBQ
June 21	Soccer Day
June 29	Last Day of Classes & Report Cards
June 30	Admin/PD Days



Extra Curricular Opportunities

There are many different learning opportunities that take place outside of school hours. Students are encouraged to participate in some form of extra-curricular activity. Some of the most rewarding and memorable school experiences will come from the “extras” in which students are willing to participate. These activities are for YOU!

Clearspring Middle School regularly offers the following programs:

Athletics

- Cross Country Run
- Volleyball
- Basketball
- Badminton
- Track and Field
- Running Club
- Dragon Boat
- Cross Country Skiing/Snowshoeing

Student Leadership

- Grade 8 Canteen and Hot Lunch Crews
- Grade 8 Gym Crew
- Library Helpers
- Mini M.A.C. (Making a Change: Gr 5 and Gr 6)
- Indigenous Leadership Group

Arts

- Yearbook Team
- CMS News Team

In School Lunch Hour Activities

- Intramurals
- Student Initiated Clubs
- Choir
- Chess



Learning Support

At Clearspring Middle School, our learning support teachers expect to work with each student in each classroom. Their role is to assist teachers in their role of planning and facilitating learning in each classroom for the benefit of every student. This will mean that learning support teachers work with students who need assistance in attaining the basic skills necessary, with students who are working at level and with students who need additional challenges to promote their continued learning. If you have any academic concern about your child, please talk to their homeroom teacher first.

When warranted, the learning support teacher may refer the student to divisional clinicians to administer tests to help diagnose a student's learning ability and skills.

The learning support teacher will also assist in adjusting and monitoring programs for students with special needs. The program adjustment will be based on recommendations from teachers and other specialized personnel in order to best accommodate the needs of the particular student.

Grade 5 & 6: Ms. Melissa Hiebert and Ms. Sherri Trinh

Grade 7 & 8: Mr. Doug Mack and Mr. Scott Johnson

School Counselling

The primary goal of a school counsellor is to help every student be successful at school and reach their potential. They work with whole classes, with small groups, individual students, parents and teachers. They help students with positive learning behaviours (time management, study skills and setting goals), positive social skills (peer relationships, family relationships, managing feelings, solving conflict, character education, self-esteem), and career development (self-identity, interests and skills, career options).

All students are welcomed and encouraged to visit the counsellor at any time. If circumstances warrant, students may be referred to other professionals for further assistance. Student concerns are kept strictly confidential except in situations of child protection, potential harm, legal action, or consultation.

Parents with concerns about their child should feel free to contact their child's classroom teacher or the principals who will see that the best possible care will be given to the student in need. This may include referring the student to the school counsellor.

Contact Safety Numbers

24/7 Clinic Crisis Line
204-786-8686

24/7 Manitoba Suicide Prevention
1-877-435-7170

24/7 Canadian Suicide Prevention
1-833-456-4566

Southern Health Crisis
1-888-617-7715

Kids Help Phone TEXT
1-800-668-6868
<https://kidshelpphone.ca/text/>

Crisis TEXT Line
<https://www.crisistextline.org/>

School Counsellor:

Ms. Lynn Albig
Ms. Karla Lysak



Physical Education

Physical fitness and healthy lifestyles are important to all of us! White soled or non-marking soled runners are required in the gym. Outdoor or regular shoes are not allowed.

At CMS we believe that spending time being active outdoors is part of a healthy lifestyle. **Students should be prepared to go outside even in cold or wet (drizzle) weather. It is important that all students have winter jackets, ski pants, winter boots, mitts, toques and scarves as the weather gets colder.**

Students are required to change for Phys Ed classes. This encourages positive lifelong habits and good hygiene. Appropriate footwear, runners with non-marking soles, is required.

Jewelry of any kind is not permitted during gym class, intramurals or extra curricular activities.

Regular participation is expected. Parents are asked to be in contact with the school if there are extenuating circumstances which prevent participation.

Concussions

From time to time, students experience concussions. Parents are asked to please communicate with the school if their child has a concussion so that we can plan appropriately for their child's return to learn and return to play.

Any documentation, recommendations and/or plans from a doctor regarding restrictions and other measures regarding a child's return to learn and return to play should be shared with the school as well.



Nut Alert!

We want to ensure safety for all our students and staff. We do have several individuals in the school that have severe allergies. **We ask that you not send any nut related items along in lunches.** Thank you for working along with us!

Lunch - Staying on School Grounds



Students are allowed off school grounds for lunch only if...

- Students have a note at the beginning of the year saying they will be going home for lunch during that school year
- Students who do not regularly go home for lunch bring a note on the specific day indicating they will go home for lunch
- All notes should be handed in to the homeroom teacher.
- Students will not be permitted to spend unsupervised time in the neighbourhood or in town over lunch hour.
- Students are permitted to eat lunch at a friend's house if that student is picked up from school by their own parent.
- **In all cases, if students are leaving the school at lunch hour (unless they regularly go to their own home for lunch) they will need to be picked up by a legal guardian.**

Lunch - Expectations

Students are invited to remain at school over the lunch hour. Students who choose to do so have the following expectations:

- Students eat lunch being respectful of the people around them, the supervisors and the environment around them.
- Students will remain seated while eating.
- Students cannot share any food items with another student.

There will be hot lunch opportunities. Watch for communication from the school for these days.

Water fountains and bottle filling stations are available to fill water bottles.

Recess

All students are expected to go outside for morning, lunch and afternoon recesses. If there is an on-going medical reason why your child will not be able to go outside, please inform the homeroom teacher. Please ensure that your child is dressed appropriately for the weather conditions.

Recess breaks will be staggered so that Gr 5 and 6 students will be outside at a different time than Gr 7 and 8 students.

Teachers will be taking students outside on a regular basis. Please ensure that your child has appropriate clothing at school for this.

Indoor recess will occur on occasion due to weather conditions, usually heavy rain or windchill. These decisions are made at the principal's discretion.

[HSD Cold/Hazardous Weather Guidelines](#)

Learning Commons

Our Learning Commons (Library) is one of the most treasured spaces in our school! This is a special place where students and teachers research, study or read for enjoyment. It is also a place where puzzles, chess, Lego and other makerspace opportunities are offered. It is important that we treat this space with care and consideration.

Please ensure that:

- Books, magazines and makerspace items are handled with care
- Books are checked out with the librarian and returned punctually
- Food or drinks are not brought into the library with an exception made only for special occasions or meetings, with principal approval
- A respectful working atmosphere is maintained



If a student has misplaced or damaged a book, students will be expected to pay the replacement cost of that book.



Bus Expectations

There are many occasions when our students are transported by bus, including transportation to and from home, extra-curricular events and class learning trips.

Students are expected to behave in a way that keeps themselves and others safe and allows the bus driver to concentrate on driving.

Please observe the following:

- Keep the noise level to a reasonable volume
- Remain seated and calm at all times
- Listen to the instructions of the bus driver

Students who do not follow the above expectations, or whose behaviour is deemed inappropriate, may lose their bus privileges.

Examples of Inappropriate Behaviour:

Spitting	Excessive Noise	Rowdy Behaviour ("horseplay")
Leaving your Seat	Standing up while Bus is Moving	Eating or Drinking on the Bus
Profanity or Obscene Gestures	Bullying or Harassment	Head/Limbs outside of bus window
Throwing objects on the Bus	Throwing objects out of the Bus	Physical Aggression
Possession of a Banned Substance	Vandalism	Lighting of something Flammable
Tampering with the Bus		

Bus Misconducts:

Bus Drivers or School Administration will use the HSD Bus Misconduct form to report inappropriate behaviours. Possible consequences can include verbal warnings, written warnings or suspension off of the bus for a period of time. Consequences will depend on the severity of the behaviour. After two bus misconducts of any offences, there will be a suspension off the bus for a period of time.

Prohibited Items

Please do not bring the following items to school:

- Laser pointers
- Lighters
- Knives of any kind, including pocket knives
- Weapons
- Imitation weapons
- Other items that present a potential danger

Staff will confiscate the above materials. Bringing items that can be considered weapons or imitation weapons (even unintentionally) to school may result in disciplinary action.

Collectibles such as trading cards do occasionally become an issue at school. We will respond to these issues as they arise.

At CMS we do not:

- Trade collectibles for food
- Take collectibles from others
- Get into fights over collectibles

Buying or selling items at school is not permitted.

Fundraisers for registered charities may be arranged with the support of a teacher.

Code of Behaviour

At Clearspring Middle School we encourage respectful, and responsible behaviour. Staff and students alike are working towards creating a safe, productive and inviting place for all children to learn. Student behaviour should not distract other fellow students from learning, or teachers from teaching effectively, or make others feel bad about themselves or unsafe in their environment.

There are two main school division policies that direct our school code of conduct: Respect for Human Diversity and Hanover School Division Code of Conduct.

Expectations of Students:

- Regular school attendance.
- Focus on learning. Work to develop a growth mindset, complete assignments, participate in learning activities and avoid interfering with other students' learning.
- Use appropriate language for a public environment (ex: avoid sexualized jokes and cursing).
- Respect the diversity of others. No use of derogatory or racialized language. These are considered verbal assaults.
- Use appropriate problem solving approaches. There should be no physical fighting or other physical assaults. Students should talk to school staff for support if they are experiencing problems which they need help solving.
- Participate in school activities to further their learning and skills.
- Use technology responsibly.

Teachers are generally responsible for day-to-day discipline and will use a variety of incentives as well as disincentives to ensure appropriate student behaviour. Teachers will be in contact with parents where necessary.

Teachers, Educational Assistants and other school support staff are responsible for student supervision throughout the day and will redirect or address student behaviour as necessary.

In the case that a student does not respond well to the teacher's or other staff's efforts, that student will be referred to the principal or vice principal for counselling and/or discipline. Sometimes a wide group of students may need to have conversations with the principals in order for the principals to determine the full scope of the issue. Students may also be referred to the school counsellor for further counselling. Parents will be contacted where necessary.

As much as possible, discipline issues will be handled on an individual basis, where all circumstances will be considered. We will attempt to handle discipline in a way that reflects the welfare of the individual child as well as the security of other students and the school as a whole. Consequences can include (but are not limited to): conversations with school staff, time spent working in the office or other support area, "making it right" conversations with other students, restitution, loss of privileges, recess plans, in-school suspension and out of school suspension. In the case of out of school suspension, a follow up meeting with the child's parent will be scheduled.

Student Fees

Students will receive a checklist of fees at the beginning of the school year. Please pay these fees on Parent Portal by the end of the first week of school. Most of these fees have already been paid by the school, so prompt payment is appreciated.

Grade 5 Fee: \$45 for supplies

Grade 6 Fee: \$45 for supplies

Grade 7 Fee: \$45 for supplies and \$30 for Human Ecology and Industrial Arts

Grade 8 Fee: \$45 for supplies and \$30 for Human Ecology and Industrial Arts

Human Ecology/Industrial Arts



Our grade 7 and 8 students have a wonderful opportunity to study Human Ecology (previously referred to as Home Ec) and Industrial Arts (also referred to as Tech Ed) for one half day during the six day school cycle.

Students are expected to wear appropriate clothing as outlined by the Human Ecology and Industrial Arts teachers in order to comply with safety standards. Students are expected to follow all safety guidelines and requirements.



After Grade 8



Following Grade 8, CMS students register for the Steinbach Regional Secondary School. Letters will be sent home in March regarding course registration, school tours, and parent information nights at the SRSS. Staff from CMS and the SRSS will assist in registering the students. Please contact Ms. Merrilee Plett for inquiries on this subject.

CMS Achievement Awards

CMS students will be eligible to receive the following recognition for their learning this year. Certificates of achievement will be mailed home at the end of the year.

Albert Einstein Award for Mathematics:

1. Ability to apply Mathematical knowledge to numerous situations.
2. Uses Mathematical logic to pursue solutions to problems.
3. Has a thorough understanding of math concepts (and different math strategies).
4. Asks interesting and insightful Mathematical questions.

Honourable Dr. Lillian Dyck Award for Science:

1. Views the world through scientifically curious eyes.
2. Continually asks “why” questions.
3. Uses inquiry and design skills.
4. Has a thorough understanding of Science concepts.

Viola Desmond Award for Social Studies:

1. Views the world through historical perspective
2. Consistently makes connections between historical events.
3. Uses critical thinking skills to ask interesting and insightful questions.
4. Has a thorough understanding of Social Studies concepts.

Gordon Korman Award for Writing:

1. Expresses themselves in a variety of voices.
2. Writes with their audience in mind.
3. Values the skill of revision and editing.
4. Takes risks using different writing formats.
5. Writing flows and keeps audience attention.

Honourable Justice Murray Sinclair Award for Speaking:

1. Expresses themselves with poise and confidence.
2. Does not rely on reading from text while speaking.
3. Uses effective presenting skills.
4. Skilled Communicator.

Sigmund Brouwer Award for Reading:

1. Shows great effort in achieving a personal reading goal.
2. Reads for pure enjoyment and to gather information.
3. Reads with accuracy and fluency, as well as Comprehends from a variety of different genres.

Roch Carrier Award for French - Oral:

1. Pursues an interest in the French language and culture.
2. Takes risks in using new vocabulary and sentence structures.
3. Engages in conversation to practice their skills.
4. Works to improve detail in pronunciation and intonation.

Gabrielle Roy Award for French - Written:

1. Pursues an interest in the French language and culture.
2. Takes risks in using new vocabulary and sentence structures.
3. Engages in self-editing and revision of work to hone his/her skills
4. Works to improve detail in spelling, syntax and structure.

Bill Reid Award for Art:

1. Sees the world with an artist’s eye.
2. Takes risks in exploring new mediums.
3. Values the process of revision.
4. Thorough understanding of the elements of design.

John Williams Award for Music:

1. Hears the emotion and story in the music.
2. Values the process of practice.
3. Thorough demonstration of the skills required to make music.
4. A highly collaborative leader.

CMS Achievement Awards Cont.

Clara Hughes Award for Physical Education:

1. Consistently exhibits the skills and values of teamwork and fair play.
2. Puts into practice their knowledge of a healthy lifestyle.
3. Demonstrates a thorough knowledge of physical activity skills.
4. Participated and showed leadership in phys ed class—where applicable.

Leonardo da Vinci Award for Technical Education:

1. Has an eye for form and design.
2. Is innovative and creative.
3. Has the skill base to achieve their vision.
4. Shows respect and understanding of safety procedures.

Julia Child Award for Home Economics:

1. Has an eye for form and design in sewing.
2. Has a developing palate in cooking.
3. Is innovative and creative.
4. Has the skill base to achieve their vision.
5. Shows respect and understanding of safety procedures.

Tantoo Cardinal Award for Drama:

1. Expresses themselves with poise and confidence.
2. Uses effective dramatic skills to maintain audience attention.
3. Shows great commitment to character.
4. Skilled communicator.
5. Shows creativity in planning productions.
6. Strong member of a dramatic team.
7. Willing to take risks.

Domee Shi Award for Digital Art:

1. Sees the world through artist's eyes.
2. Thorough understanding of the elements of photography.
3. Understands the "storytelling" of photography.

Ada Lovelace Award for Computer Technologies:

1. Sees the possibilities of Computer Technologies in a variety of situations.
2. Uses their skills to advance their learning.
3. Takes initiative in solving problems or answering big ideas using technology.
4. Values and practices digital citizenship.

Wright Brothers Award for Design Innovation:

1. Uses innovation methods to complete design process.
2. Shows creativity and originality.
3. Is able to reflect on what works well and possible ideas on what to change for future.

Anne Frank Library Award:

1. Nominated by librarian
2. Love of words.
3. Curious about the people, emotions and worlds presented through prose and poetry.
4. Chooses to spend time in the library.
5. Understanding and respect for how the library works.
6. Finds solace and belonging in the library.

Autumn Peltier Award for Sustainability:

1. Sees the world as something to be respected and cared for.
2. Sees a need and takes initiative to fill that need.
3. Uses their passion for sustainability to influence positive action.

Terry Fox Award for Perseverance:

1. Has the determination to continue on, even if things are not always easy.
2. Continues to practice and redo in order to further their learning and understanding.
3. Understands that success sometimes comes from hard work.
4. Has a personal goal to be "better".

Trailblazer Sports Award:

1. Consistently exhibits the skills and values of teamwork and fairplay.
2. Exhibited positive leadership.
3. Willing to take feedback and incorporate it into skill development.
4. Participated in three or more trailblazer teams/activities (there are 11 of them!)

Trailblazer Award for Leadership:

1. Seeks ways to influence peers to positive action.
2. Uses leadership skills to organize groups to positive action.

Trailblazer Citizenship Award:

1. Seeks ways to welcome and include a variety of students.
2. Seeks to be consistently kind and caring
3. Sees a need and takes the initiative to fill²¹that need.

Digital Responsibility

Learning in today's classroom involves an ever increasing use of technology. As the world of technology moves forward, schools and teachers face challenges such as helping students to use technology to be more critical and creative thinkers and to use it in responsible and ethical ways. All CMS students have HSD Google Accounts with access to Google Classroom, Google Drive and Gmail. Chromebooks are used on a regular basis to support learning.

The goal of the school division is to provide a positive and safe learning environment where the use of technology by students, inside or outside of the school, is done respectfully, ethically and responsibly to enhance student engagement and learning. Any use of technology that degrades or defames another student, staff member, or community member, is unacceptable and the consequences of the inappropriate use of technology will result in loss of privileges and disciplinary or legal actions by the school administration.

Digital Responsibility ensures students are respectful, responsible, and responsive when using technology as part of the inquiry learning process or when using technology and/or the Internet at school and at home.

Respect of Self and Others

- I will strive to be a good digital citizen
- I will take responsibility for my actions when using divisional technology to post, view information and images
- I will protect my personal identity by not sharing personal information such as my age, address or phone number with any online service or person
- I will not use personal or divisional technology to harass, bully, degrade or defame others
- I will only post or publish photographs, videos, or information once I have the permission of the individual(s) involved and a teacher has reviewed my work
- I will not create or forward inappropriate materials or communications

Personal Use of Technology (After School Hours)

- I understand that if I access and connect to the divisional network, my electronic device will be registered. It can be monitored and all computing activities can be traced back to me
- I understand that posting of any content that creates an unsafe environment at school will be dealt with by the school, even when that content was posted on personal devices and outside of school hours

Copyright and Intellectual Property

- I will make myself aware of and respect copyright and intellectual property laws
- I will act in accordance of copyright laws and not post or download illegal software, music, movies and images

Protection and Respectful Use of Divisional and Personal Technology

- I will take full responsibility for my actions with respect to the appropriate use of technology
- I will be a responsible user of the network, file storage space and printers
- I will immediately report to the supervising teacher any abuse of divisional technology, inappropriate material, breach of security or a network problem

Cell Phones and Electronic Devices

Clearspring Middle School is a Cell Phone Free school. The Manitoba Government has banned the use of cellphones from Kindergarten to Grade 8. Students are not permitted to bring cell phones schools. If a student has forgotten and their cell phone comes to school with them, they are required to hand their device to the office where we will keep it in a safe location until the end of the day.

Other electronic devices are also not permitted at CMS (ex: gaming systems, tablets, and other devices).

Students who require devices for specific health care plans (provided by our divisional URIS nurse) will use their devices within those guidelines.

It is important to note that school staff has the right to confiscate any personal electronic devices. Confiscated devices will be returned to parents.

Photos and Video

School devices with cameras are sometimes used for learning purposes. It is important for students to know that Hanover School Division Policy states that these devices can only be used with:

- express consent of supervising teachers
- full advance knowledge and permission of individual being recorded

Students and visitors to the school are expected to follow the signs that no devices with cameras are to be taken in bathrooms or change rooms at any time.

Misuse of images (still or video) can fall under the category of harassment. In some cases this may result in consequences up to and including suspensions, expulsion and police involvement. Posting images taken at school to social media should not be done and may result in consequences up to and including suspensions, expulsion and police involvement.

Focus on Friendships

At school, we want friendships to grow in positive and respectful ways, and we ask students to remember that school is not the place for romantic relationships. Hand-holding, hugging, or showing affection in a romantic way can make others uncomfortable and distract from learning. Our goal is to create a safe, welcoming space where everyone can focus on friendships, learning, and having fun.

Harassment

At Clearspring Middle School, we work hard to ensure that every student and staff member feels safe.

Students who feel they are being harassed by another student should report this to a staff member or to the principals immediately. Depending on the situation, the harasser will be given a verbal warning, or parents will be contacted or it could become a police matter. Suspension of the harasser may occur at any point in the process.

Bullying, cyber bullying or abusing physically, sexually or psychologically - orally, in writing or otherwise - any person, or being involved in gang activity is against the HSD Freedom from Harassment Policy. This policy also outlines the procedure for investigating and dealing with harassment.

We will follow the expectations set out in subsection 9(2) of The Human Rights Code regarding discrimination and The Respect for Diversity Policy set out by Hanover School Division.

Choices About What to Wear

At CMS our standards regarding appropriate attire are based on respect for self and others.

The vast majority of work places have clothing expectations that take into account the work each workplace is doing and the atmosphere they want to create. The expectation at CMS is that all students and staff will dress in a way that is representative of a workplace where there is a focus on learning. While there are many clothes that may be appropriate at various places (ex: on the beach, working in the backyard, or at a party, etc...) these same clothes may not be appropriate for the CMS school, classroom and office environment.

The guidelines listed are representative, but not exhaustive. Our CMS expectations on dress help to protect the safety, self-confidence, self-respect, and self-esteem, of students.

Please respect the following:

- clothing and accessories which promote alcohol, drugs, sex, violence, profanity, gangs, sexism or racism are not acceptable.
- Revealing clothing should not be worn. Exposed undergarments are not acceptable. In general, the majority of a person's torso should be clothed.
- Footwear must be worn at all times.

Staff may ask students to change clothes accordingly.

Lockers

When students are issued lockers, they should ensure that they keep them locked to avoid items being taken. Students should also be aware that the lockers are the property of Hanover School Division which means that HSD personnel may access the lockers.

Smoking/Vaping

Clearspring Middle School's building and school grounds are smoke free. In accordance with provincial and federal laws, students under the age of 16 are not to possess or use tobacco at any time.

Lighters or matches should not be brought to school or to the school grounds or they will be confiscated. Vaping is not permitted on school grounds and vaping paraphernalia will be confiscated.

Smoking or vaping will result in suspension.

Use of Alcohol or Drugs

Possession or use of alcohol or drugs is not permitted under any circumstances for anyone. Violation could result in police involvement, suspension from school and/or a recommendation to the school board for expulsion from school.



At CMS we promise:

- To teach students, not subjects
- To believe the best, hope for the best, and cheer for the best in every person
- To teach in ways that respond to our students' needs
- To meet students where they are
- To make learning meaningful
- To be proactive rather than reactive
- To help each student feel valued
- To create an atmosphere that welcomes every student to belong
- To dream big and work hard
- To challenge all students to learn at high levels