

Greetings from Clearspring Middle School. We hope you are doing well during these unusual times. I want to provide you with the information you need in order to get ready for the weeks of learning@home which are set to begin on Monday, March 23.

**This message contains important information about work packages, Chromebooks, report cards, lockers, and pickup.**

**Chromebooks:** Our teachers talked with students who were at school on Monday, and we have followed up with families whose students who were not in school on Monday regarding their access to technology. We have assigned Chromebooks for students and families who have indicated they need one for the weeks of learning at home.

**Work Packages:** Students and families who have indicated they do not have access to WiFi and technology will have work packages created for their two weeks of learning.

**Report Cards:** Report cards will be available on Thursday afternoon. Consider signing up for parent portal access.

**Pickup:** Chromebooks and work packages will be available on Thursday afternoon. In order to help us maintain social distancing, we ask that families follow the schedule below. Parking is available on the bus loop.

**Lockers:** The necessary supplies from your child's locker will be bagged, labeled, and ready for pickup.

**VERY IMPORTANT:** We will have learning materials (and report cards) available for all students. We anticipate that all families will arrange for pickup unless you have heard a different message from your homeroom teacher.

Surname begins with	Pick up time
A - F	1:00 - 1:30
G - L	1:30 - 2:00
M - S	2:00 - 2:30
T - Z	2:30 - 3:00

If you are unable to make it during your assigned slot, please call or email the school to arrange for pickup.

I want to thank all of you for your patience as we have tried to work out what learning@home looks like. We don't know if we got it all perfectly right, but we are confident that our planning can help students continue to learn. As I said in my earlier communication, the guiding principle for us is *connection*. Teachers will be in touch with students as regularly as possible by email, Google Classroom, or telephone. We are committed to providing good feedback to students in a timely fashion wherever possible.

What can parents do to help?

1. Schedule work time for students. Our teachers will begin the school day at 9:00 a.m.
2. Encourage your child(ren) to give a full effort while learning@home. We truly believe this can be an excellent opportunity for learning in new ways, and we want to watch for silver linings.

Thanks again for your patience and support. We wish you all well in the coming weeks.

Ed Neufeld  
Principal Clearspring Middle School